

Dear Friends of Our Firm,

Now that your federal tax return for 2005 has been filed—or you have applied for a filing extension—it’s time to take a deep breath. But this doesn’t mean you can relax completely. In fact, you should use this “down time” to review your past tax returns, including your 2005 return.

Depending on your situation, it may be in your best interests to file an amended return for one or more of the past three tax years.

Clearly, you should file an amended return if an error is discovered that reveals you paid the IRS less than you should have. Failure to do so could result in the IRS assessing interest and penalties, on top of the unpaid tax due. Address such federal tax underpayments as soon as possible.

The decision regarding whether or not to file an amended return if you *overpaid* the IRS, however, is more complicated. Essentially, you should balance the amount of the tax benefit against the potential consequences of resubmitting your return. For example, it is probably worthwhile to file an amended return if the IRS owes you hundreds or thousands of extra dollars.

Taxpayers can also use amended returns to take advantage of a number of quick refund opportunities, including refunds for:

- Changes in tax filing status.
- Re-claiming amounts applied to estimated tax.
- Switching methods for business car write-offs.

Be aware that filing an amended return on the federal tax level may also require revisions to your state returns. This requires a full examination of your past tax history. For a free consultation, call our firm at (xxx) xxx-xxxx. There is absolutely no obligation or risk.

Very truly yours,

[Signature]

[Name]

[Title]

P.S. You may be in line for an unexpected tax refund. To see if an amended return makes sense for your situation, call us at (xxx) xxx-xxxx.